



June 19, 2015

Mr. John Sayre-Scibona
Design Technique, Inc.
44 Merrimac St.
Newburyport, MA 01950

Mr. Sayre-Scibona,

On behalf of the Board of Trustees of the Lynnfield Public Library, the Library staff, and the Lynnfield Library Building Committee, I would like to thank you for your participation in Lynnfield's search for an Owner's Project Manager (OPM) for the planning and design phase of a renovated or new public library. We are very pleased to congratulate you on being selected. We felt that on the basis of the depth of your experience, understanding of Lynnfield's situation, as well as your presentation and discussion during the interviews that your team provides Lynnfield the best possible solution.

As we discussed, cost proposals should be submitted to James Boudreau, our Town Administrator by 2:00 PM Monday, June 22, 2015. We would also appreciate that you provide a list of other estimated expenses that we would need to take into account as required by the MBLC approval process you identified during the interviews related to sites, and environmental and other considerations. This will give us a more complete picture of the costs involved in the Construction Grant application.

It is my understanding that you, Jay and Gordon created an atmosphere of confidence for the panel that was inspirational. We look forward to working with the Design Technique team in taking the Lynnfield's Library initiative forward.

Sincerely yours,

Handwritten signature of Robert D. Calamari, Jr. in blue ink.

Robert D. Calamari, Jr.
Chairman
Lynnfield Library Board of Trustees

Cc: James Boudreau, Town Administrator
Russell Boekenkroeger, Chair, Library Building Committee
Nancy D. Ryan, Library Director