

**MEETING NOTICE
TOWN OF LYNNFIELD**

Town Clerk Date Stamp

Board/Committee Name: Community Input Session - Library Building Committee

Day/Date: Thursday, November 19, 2015

Time of Meeting: 7:00 PM

Location: Lynnfield Middle School Auditorium and Cafeteria

AGENDA

CALL TO ORDER:

- Chairman calls the meeting to order with a roll call
- Chairman informs attendees that the meeting operates under MA Open Meeting Law

NEW BUSINESS: Objectives for Next 30 Days

- First Community Session - Public Meeting among Library Trustees, Building Committee, Residents of Lynnfield and William Rawn Associates to listen and collect community inputs regarding Lynnfield Public Library
 - Building Program Recommendations
 - Initial options
 - Building direction
 - Site
 - Community Inputs and Feedback from Breakout discussion groups

Next meeting date: TBD

Adjournment

Lynnfield Library Building Committee (LLBC) Minutes
Community Meeting
Lynnfield Middle School
November 19, 2105 – 7:00 pm

The Community meeting with William Rawn Associates commenced after 7:00 in the Lynnfield Middle School Auditorium. Chairman of the LLBC Russ Boekenkroeger called the meeting to order and informed the attendees that this is an open meeting operating under the MA Open Meeting law, with minutes being recorded.

1. Russ introduced himself and the purpose of this meeting to the public.
 - Russ informed the attendees that Design Technique, Inc., was hired as our Overseeing Project Manager (OPM), and the architectural firm of William Rawn Associates has been hired to advise the Library Building Committee (LLBC). Each is knowledgeable of how to work with the Massachusetts Board of Library Commissioners (MBLC), and will help us meet their criteria for a building grant.
 - Russ introduced our OPM, John Sayer-Scibona, President of Design Technique, Inc. based in Newburyport. John has been in business for over 20 years and has overseen the renovation or construction of 11 libraries, is overseeing 7 projects now and is working on 3 presently toward the grant phase.
 - Russ introduced Sam Lasky and Kevin Bergeron of Rawn Associates (WRA). Russ mentioned several of their recently completed library projects, plus other “iconic” projects such as Tanglewood Music Hall. He informed the attendees that they are a top-notch group to go through the process of library architectural design with.
2. Sam Lasky spoke to the community attending about WRAs work. A large part of their practice has been design for civic buildings. WRAs work includes designs for renovations in E. Boston and Mattapan branches of the Boston Public Library, and new space design in the Cambridge Public Library and the Boston Public Library Johnson Building. They are working on the Copley Library now.
 - Sam said libraries have become a center of life in communities.
 - At WRA they seek to find out what matters most to the community that they are doing a design for. For example, the Cambridge Library serves people of mixed languages, the East Boston Library prioritized visual openness, and Mattapan has the largest teen room.
 - The renovations taking place in the Copley library serve to make a place for the youngest children.
 - Sam said that they want to listen to this community about what we would want in a library.
3. Kevin spoke about seeking opinions on goals and desired features for the site and building.

- Kevin explained the sequence of a feasibility study and grant submission to the MLBC after Town Meeting. Town Meeting Articles will address moving forward to seek an MBLC grant, not to request approval of funds.
 - The process and rejection of the previous grant submitted to the MLBC in 2002 was explained.
 - Lack of area for required parking spaces at the existing library location was a reason for denial of the previous MBLC grant. It is necessary to have 400 sq. ft. per 1 parking spot.
 - Kevin introduced the Reedy Meadow site as the location for a new library facility.
 - Russ spoke about pictures that were projected on the large screen. Each set of photos showed a picture of our library and a comparison to work WRA has done. Vibrant colorful spaces for children, spaces for teens, and programming space were featured.
 - The Reedy Meadow site was discussed and its proximity to the center was illustrated maps and with the large scale model of the area WRA made. The potential to create an expanded Town Center was discussed.
 - One of WRAs goals has been to include views and potential for bright natural daylight in their designs. They enjoy designing where the landscape and open interior space can be engaged.
 - Project maker spaces for teens and early learners in Boston were shown. A photo of tunnels under book stacks, and use of bright color in the early learner space was shown.
 - Sam spoke about seeing the sign for our summer Concerts on the Common when WRA first came to Lynnfield, and how it set a tone for the Town center. It would be possible to create a similar outside gathering venue for a new library that offers more space and potential. A slide of the Boarding House Park venue in Lowell was shown as an example of a finished project.
4. A date for WRA to have focus groups for teens and elementary school age children will take place in early December – possibly December 7 or 10th. Two more Community Input sessions are scheduled for January 7 and March 10th.
- Tonight’s meeting is the first of 3 meetings with the community. It is basically a listening session and discussion of the feasibility study.
- The idea is for attendees to “Dream Big.”
5. Mrs. Patricia Campbell questioned the need for a new library. Russ explained that the 2000 proposal to the MBLC had a program done under State grant which determined that more space was needed.
- The current library location has the primary issue of lacking adequate space for the community moving forward. The LLBC is looking out 20 years to serve the Town.
 - The Town will repurpose the current library building.
6. All in the auditorium moved to the cafeteria to explore ideas for a new library. Four separate groups were formed to discuss desired attributes in a future library. One person in each group wrote down the priorities suggested and later listed them for everyone attending before adjourning.

LLBC Community Meeting with Rawn Associates

11/19/15

Part 2: Subgroup discussions; what is wanted in a new library

Ideas from the brainstorming sessions of the community attendees, split into 4 discussion groups asked to dream of what they would ideally like in a new Lynnfield library at Reedy Meadow:

1. Outdoors:

- Adequate parking, ease of access into the library building
- Outdoor space to convene in
- Town green
- Bicycle racks
- Open lawn
- Gardens
- Gazebo
- Semi-protected outdoor space or courtyard for library patrons
- Drop off area
- Easy access book return drop

2. Architecture:

- Front exterior architecture consistent with Lynnfield's aesthetic, colonial
- Back exterior facing golf course to have large windows giving open view to landscape
- Outdoor area for patrons to sit, read, contemplate (potentially a courtyard)
- Desire for the library building to be the "crown jewel" in the community.

3. Inside spaces:

- MORE SPACE for all ages
- Community spaces for programs:
 - For all age groups to have presentations
 - Intergenerational offerings
 - Community space to convene in
 - Club meetings
 - Author's talks
 - Workshops for various groups
 - Group space for committees to meet
 - Group space for Town's people to use
- More space for books on site:
 - More children's books
 - More new releases
 - Digital books and media
- Maker space for groups, co-operative projects - for all ages
- Computer and technology access space

- Room for library staff to convene
- Room for Middle School aged kids to collaborate and interact - potentially sound proofed but with open visibility.
- Teen space separate from adults
- Early reader space
- Space for parents with young children to meet
- Ease of access and space for strollers
- Genealogy space
- Space to have public records digitized and available
- Secure IT space
- Storage space for the Friends
- Café space, warming kitchen
- Large open space for community offerings
- Small quiet spaces for seniors and others
- Small study spaces, soundproofed but openly visible
- Comfortable soft seating - varied to be comfortable for different individuals
- A flexible, configurable space for various purposes
- Study furniture and tables
- Gallery space

4. Visual ideals:

- Open, brightly lit space
- Bright natural light
- Views of landscape
- Interesting use of color and texture in interior spaces
- Front exterior architecturally harmonious with surrounding buildings

5. Other:

- Function room on site
- Potential for future expansion
- An infrastructure oriented toward more technology use
- Better "branding" for spaces

The meeting informally adjourned at approximately 9:30 p.m.

Respectfully submitted by Gail Rober

Document distributed: Agenda for Community Input Session